

MORRO BAY YACHT CLUB
SPECIAL CLUBHOUSE USE REQUESTS FOR MEMBERS
WHEN INVITING MORE THAN 10 GUESTS
(Rev: November 2019)

The Morro Bay Yacht Club clubhouse is for the use and pleasure of all our members. Under certain circumstances, the Board may allow individual members to use the clubhouse for personal social functions. However, since no member in good standing may be excluded by, or have his/her access to the clubhouse restricted by another member, obtaining a special use under this application does not include the right to exclude other members or their guests.

The clubhouse may be used by a member for various personal celebrations (i.e., wedding receptions, birthdays, graduations, family reunions, etc.); however, the conditions under which approval may be granted for personal social functions are restrictive. In order to be granted use of the clubhouse, the person for whom the celebration is being held must be either the member or be in his/her **direct immediate family**. **Direct immediate family** is defined, as follows:

- Member's parents
- Member's children (includes their spouses)
- Member's siblings (includes their spouses)
- Relatives having prefix "grand" or "great grand" attached to the terms "parents" or "children"

A member may be granted an exception to the above under the following condition: The sponsoring member must show a direct connection between the proposed function and the Objective of the Club as stated in the MBYC by-laws. The clubhouse may not be reserved under this exception unless the above condition is clearly established.

Note: Social functions that are for and primarily involve only MBYC members are not subject to the above restrictions (i.e., Bay or Ocean Fleet potluck etc.)

General Conditions:

- 1)** Anytime a member wishes to invite more than 10 guests to a function, they shall submit a special use of request.
- 2)** No member is permitted to receive any personal remuneration for the use of the clubhouse.
- 3)** Use of the clubhouse for business, political or religious purposes is prohibited. A member may not request the use of the club on behalf of another group he is not affiliated with.

4) There is a \$50.00 fee for use of the clubhouse, which must accompany the request form. Additionally, a refundable \$150.00 cleaning deposit must also accompany the request form. Therefore, total fees accompanying the request form are \$200.00. The cleaning deposit will be returned upon successful cleaning inspection and sign-off by a Board Member or designate, such as the Port Captain. MBYC's definition of cleaning is as follows:

- a. Trash cans emptied and removed from the club to the dumpster
- b. All dishes in the bar and galley washed.
- c. Galley floor is swept, and surfaces are wiped clean.
- d. Upstairs and/or downstairs tables wiped clean with upstairs floors vacuumed and downstairs floors swept.
- e. All furniture returned to its original orientation
- f. All decorations cleaned and removed from the premises

If, upon inspection, it is determined that a reasonable effort to clean the premises as outlined above was not made, the \$150.00 deposit will be forfeited to MBYC. Alternatively, a club member may out-task cleaning to our cleaning service for a fee of \$150.00. If a member wishes to exercise this option, it needs to be noted when the original request form is submitted.

Please note: the member is still responsible for cleaning all bar and galley dishes as well as cleaning and removing all decorations.

5) During any function in which non-member guests are present in the clubhouse, the sponsoring member must be present in the clubhouse during the function and is personally responsible for all damage and clean up. Determination of damage and clean-up cost will be made by the House Committee Chairman and will be assessed against the member by Board action.

6) The Board will not normally grant use for the clubhouse prior the MBYC's social and racing calendar for the year being established.

7) Members intending to use the clubhouse should provide their own galley consumables (paper plates, napkins, plastic knives and forks, etc.) or make other arrangements with the Galley Steward.

8) Normally, the only alcoholic beverages permitted to be consumed on the clubhouse premises are those purchased from the MBYC bar. Members wishing to provide their own wine/champagne is permitted and a corkage fee, set by the Board, will be charged to the member. Corkage fee is presently \$3.00/750 ml.

9) Excessive party noise, especially if the police become involved, could result in a member's privilege to use the clubhouse be suspended or revoked. The sponsoring member will be held personally responsible for the conduct of his/her guests. In particular, the sponsoring member must insure that non-member guests have signed the guest register and that persons under the age of 21 not be permitted in the bar area (keep them off the tile).

10) It is the sponsoring member's responsibility to obtain club members for bartending duties, if needed; and to contact the Bar Steward two weeks prior to the event with any special requests.

AT NO TIME MAY A NON-MEMBER SERVE BEHIND THE BAR!

11) The Maximum number of guests attending a function must comply with the following limitation, including any members who may be present:

	Upstairs	Downstairs
Seated	82	50
Standing	173	100

APPLICATION

Member (please print) _____

Email _____ Phone Number _____

Date requested (first choice) _____ (second choice _____ Time _____

Reason for event (be specific) _____

Number of guests expected ____ Type of entertainment (i.e., Band) _____

Will you be using the bar _____, the galley _____, the downstairs dining area _____,

or bringing your own wine/champagne? _____

Will the clubhouse be decorated? _____

Explain _____

Date submitted _____

I have read and agree to these conditions.

Signed: _____

including #5 and #9 _____ (initial) Date approved: _____

BOARD MEMBER Signature _____

Disapproval (reason): _____